

**MINUTES
of the
KEENE CITY COUNCIL**

THURSDAY, OCTOBER 20, 2022

PRESENT: Mayor Gary Heinrich, Mayor Pro-Tem Gwen Beeson, Rob Foster, Thomas Gutwa, and Phillip Jackson.

ABSENT: Lisa Parrish and Robert Cooper.

CALL TO ORDER: The meeting was called to order at 6:01 p.m.

Invocation – Councilmember Phillip Jackson

Pledge of Allegiance & Pledge to the Texas Flag – Council and Public

1. Public Comments:

- **Wes Schram mentioned he would like to see the flags at half-mast for the passing of former Mayor James Chapline.**

2. Mayor Comments:

- **Mayor Gary Heinrich shared the news of former Mayor James Chapline's passing. He was 77 years old and passed away peacefully in his home. The viewing and funeral were held in Palestine, Tx and Mayor Heinrich asked to keep his family in your thoughts and prayers.**

3. Consideration of City Council Minutes dated October 06, 2022.

- **Councilmember Robert Foster made a motion to approve the City Council Minutes dated October 06, 2022. Councilmember Thomas Gutwa seconded the motion.**
- **Motion Carried (4-0-0).**

4. Discussion and Presentation of the City of Keene – FY21 Audit.

- **Finance Director Charles Williams presented Josh Findlay, auditor from Forvis, to council. Mr. Findlay presented the FY21 Audit to Council. He highlighted key points from the audit like the debt refunding's, 2021 Tax Notes, and the pension funded status. He also mentioned two new GASB Accounting Pronouncements. GASB 87 – Leases, establishes a single approach to accounting for and reporting leases by state and local governments. This statement will be effective for the City in this fiscal year 2022. GASB 96, Subscription-Based Information Technology Arrangements, is a statement that provides guidance on subscription-based information technology arrangements (SBITAs) to further report on government's obligations and assets from SBITAs. This statement will be effective for the City in the next fiscal year 2023.**
- **Councilmember Gwen Beeson made a motion to approve the City of Keene – FY21 Audit. Councilmember Foster seconded the motion.**
- **Motion carried (4-0-0).**
- **Police Chief Brad Hunt commended Director Charles Williams and Finance Manager Betty Freeman on all their hard work on preparing for the audits.**

5. **Discuss and take possible action on the Interlocal Cooperation Agreement for Dispatching Services with Johnson County for FY 2022-2023.**
 - **Police Chief Brad Hunt presented the agreement to council. He explained costs to council and asked for approval.**
 - **Councilmember Phillip Jackson made a motion to approve the Interlocal Cooperation Agreement for Dispatching Services with Johnson County for FY 2022-2023. Councilmember Foster seconded the motion.**
 - **Motion carried (4-0-0).**

6. **Discuss and take possible action on appointing a board member to serve on the Type A EDC Board for the remainder of the unexpired term, ending January 31, 2025.**
 - **Assistant City Manager David Henley presented the board's decision to appoint Wes Schram to serve on the Type A Board. Councilmember Thomas Gutwa asked if there are any requirements to serve on the city's boards like citizenship status.**
 - **Councilmember Jackson made a motion to approve appointing Wes Schram to serve on the Type A EDC Board for the remainder of the unexpired term, ending January 31, 2025. Councilmember Foster seconded the motion.**
 - **Motion carried (3-1-0). Councilmember Gutwa opposed the motion.**

7. **Discuss and take possible action on giving the Type A EDC authority to pay off one of the Type A EDC loans at Pinnacle Bank, using funds from the Keene Economic Development Money Market Account.**
 - **Assistant City Manager David Henley presented Type A Board's decision to pay off the "8 Tracts Loan".**
 - **Councilmember Foster made a motion to approve giving the Type A EDC authority to pay off one of the Type A EDC loans at Pinnacle Bank, using funds from the Keene Economic Development Money Market Account. Councilmember Beeson seconded the motion.**
 - **Motion carried (4-0-0).**

8. **Discuss and take possible action on Resolution No. 2022-409, a resolution of the City of Keene City Council approving and authorizing a Type B EDC Project: the Keene Community Development Corporation ("KCDC") will provide funds to purchase Christmas decorations for promotional purposes.**
 - **Assistant City Manager David Henley thanked Assistant to the City Manager Haden Farr for helping put together the Christmas Project. Mr. Henley presented Type B Board's decision to purchase Christmas décor to council.**
 - **Councilmember Foster made a motion to approve Resolution No. 2022-409, a resolution of the City of Keene City Council approving and authorizing a Type B EDC Project: the Keene Community Development Corporation ("KCDC") will provide funds to purchase Christmas decorations for promotional purposes. Councilmember Beeson seconded the motion.**
 - **Motion carried (4-0-0).**

9. **Director Reports:**
 - **Public Works - Director of Public Works Don Martin provided the monthly report.**
 - **Fire Department - Fire Chief Dan Warner provided the monthly report.**
 - **Police Department - Police Chief Bradford Hunt provided the monthly report.**
 - **Finance Department - Director of Finance Charles Williams provided the monthly report.**

10. City Manager Report

- City Manager Bernie Parker shared bulk trash pickup will be Tuesday, November 1st. To schedule the pickup, citizens needed to call in by October 31st at noon. Starfest would be on October 31st from 6 p.m. to 9 p.m. He also mentioned the job openings at the fire department, police department, public works, and city hall.

11. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the City Council may convene into a closed, Executive Session in accordance with the following authority:

- No Executive Session held.

551.071 (consultation with the attorney) 551.072 (real property) 551.073 (prospective gifts)
551.074 (personnel matters) 551.076 (security matters) 551.087 (economic development)

Executive Session may be held, under these exceptions, at the end of the Regular Session, Workshop and/or Special Session, or at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting.

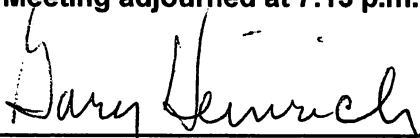
12. Reconvene into Open Session for possible action resulting from any item posted and discussed in Executive Session.

13. Discussion and requests for future items on the agenda.

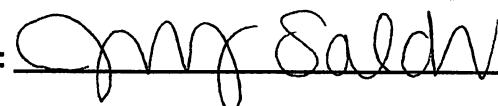
- Previously tabled item regarding the sewer tap fees will be on a future agenda.

14. Meeting adjourned at 7:13 p.m.

By: _____


Gary Heinrich, Mayor

Attest: _____


Jaqueline Munoz-Saldivar, City Secretary