

**MINUTES
of the
KEENE CITY COUNCIL**

THURSDAY, July 28, 2022

PRESENT: Mayor Gary Heinrich, Lisa Parrish, Robert Cooper, Rob Foster, Thomas Gutwa, and Phillip Jackson.

ABSENT: Mayor Pro-Tem Gwen Beeson.

CALL TO ORDER: The meeting was called to order at 6:00 p.m.

Invocation – Phillip Jackson

Pledge of Allegiance & Pledge to the Texas Flag – Council and Public

1. Public Comments:

- **Chuck Freeman introduced an individual that will be building a project in the Keene industrial park.**
- **Jason Bailey presented his interest in building Infinity Rubber in the Industrial Park.**
- **Richard Cogburn spoke about the tire plant.**
- **Samantha Gillin spoke about Mr. Wrights' passing.**

2. Mayor Comments:

- **None.**

3. Consideration of City Council Minutes dated July 14, 2022.

- **Councilmember Cooper made a motion to approve the City Council Minutes dated July 14, 2022. Councilmember Foster seconded the motion.**
- **Motion Carried (5-0-0)**

4. Discussion and take possible action regarding the acceptance of a petition for annexation from MKP Development, LLC to annex approximately 35.067 acres, setting a public hearing, and negotiating an annexation services agreement for the annexed property.

- **City Manager Bernie Parker provided background information and an update on the process.**
- **Councilmember Foster made a motion to approve Resolution No. 2022-402 regarding the acceptance of a petition for annexation from MKP Development, LLC to annex approximately 35.067 acres, setting a public hearing for August 11, 2022, and negotiating an annexation services agreement for the annexed property. Councilmember Cooper seconded the motion.**
- **Motion Carried (5-0-0)**

5. Discussion and take action regarding the Preliminary Plat for the Ashton Home Place Addition.

- **Mr. Parker provided background information on the project.**
- **Councilmember Foster made a motion to approve the Preliminary Plat for the Ashton Home Place Addition. Councilmember Jackson seconded the motion.**
- **Motion carried (5-0-0)**

6. **Discussion and take action awarding engineering service contract utilizing American Rescue Plan Act Funds for water well rehabilitation to Jacob and Martin.**
 - Mr. Parker provided background information on the project.
 - Councilmember Cooper made a motion to approve awarding engineering service contract utilizing American Rescue Plan Act Funds for water well rehabilitation to Jacob and Martin. Councilmember Parrish seconded the motion.
 - Motion carried (5-0-0)

7. **Discussion and overview of the 2022-2023 Budget and Budget Calendar.**
 - Director of Finance Charles Williams presented an overview to the council.
 - Mr. Parker provided an update and discussed the budget process.

8. **Discussion and take possible action on City Hall business hours based on Community Survey results.**
 - Director of Human Resources Natanael Drambareanu provided the results of the community survey regarding the City Hall business hours.
 - Councilmember Foster made a motion to approve changing the City Hall business hours to the proposed business hours of 7:30 am to 5:30 pm Monday through Thursday and 8:00 am to 12:00 pm (noon) Friday ending December 15, 2022.
 - Motion failed due to lack of a second.
 - Councilmember Jackson made a motion to table changing the City Hall business hours to the proposed business hours of 7:30 am to 5:30 pm Monday through Thursday and 8:00 am to 12:00 pm (noon) Friday. Councilmember Gutwa seconded the motion.
 - Motion carried (5-0-0)

9. **Consideration and possible action to sign agreement between the City of Keene and Johnson County for Election Services for the November 08, 2022, General Election; and authorize the Mayor to sign all necessary documents.**
 - Mr. Drambareanu provided an update on the election information.
 - Councilmember Foster made a motion to approve the agreement between City of Keene and Johnson County for Election Services for the November 08, 2022, General Election; and authorize the Mayor to sign all necessary documents. Councilmember Cooper seconded the motion.
 - Motion carried (5-0-0)

10. **Consideration and possible approval of action to call the election, Ordinance No. 2022-646 for November 08, 2022.**
 - Councilmember Jackson made a motion to approve Ordinance No. 2022-646, calling for an election, on November 08, 2022. Councilmember Foster seconded the motion.
 - Motion carried (5-0-0)

11. **Discussion regarding the rate increase with Republic Services.**
 - Mr. Drambareanu provided an update on the upcoming rate increase from Republic Services.

12. **Department Reports:**
 - Public Works Department – Director of Public Works Don Martin provided the monthly report.
 - Mayor recommended going into Stage 1 water conservation starting August 1, 2022.
 - Fire Department – Chief Dan Warner provided the monthly report.
 - Finance Department – Director of Finance Charles Williams provided the monthly report and provided an update on the FY 2020 Audit Report.

13. City Manager Report:

- **Mr. Parker provided an update on the following:**
 - **TxDOT projects within the City of Keene**
 - **Sidewalk project**
 - **Position openings within the city**
 - **Bulk pickup coming up**

14. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the City Council may convene into a closed, Executive Session in accordance with the following authority:

- **Council convened into Executive Session at 7:46 p.m.**
 - a. **551.074 (personnel matters) – Municipal Court Judge Review.**
 - b. **551.071 (consultation with the attorney) – Houghton et.al. v. City of Keene.**

551.071 (consultation with the attorney)	551.072 (real property)	551.073 (prospective gifts)
551.074 (personnel matters)	551.076 (security matters)	551.087 (economic development)

Executive Session may be held, under these exceptions, at the end of the Regular Session, Workshop and/or Special Session, or at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting.

15. Reconvene into Open Session for possible action resulting from any item posted and discussed in Executive Session.

- **Council reconvened into Open Session at 8:17 p.m.**
 - a. **Reappointment of Municipal Court Judge**
 - b. **Authorize outside council to seek reimbursement of attorney fees – Houghton et.al. v. City of Keene**
- **Councilmember Foster made a motion to approve the reappointment of Municipal Court Judge Toni Driver. Councilmember Cooper seconded the motion.**
- **Motion carried (5-0-0)**
- **No action was taken to authorize outside counsel to seek reimbursement of attorney fees – Houghton et.al. v. City of Keene.**

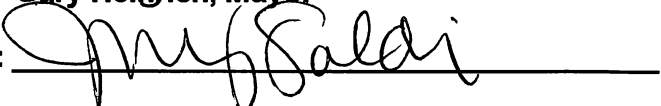
16. Discussion and requests for future items on the agenda.

- **None**

17. Meeting adjourned at 8:18 p.m.

By: 

Gary Heinrich, Mayor

Attest: 

Jaqueline Munoz-Saldivar, City Secretary