

**MINUTES FOR THE
KEENE BUSINESS DEVELOPMENT CORPORATION
TYPE B BOARD
TUESDAY MARCH 15, 2022**

PRESENT: Ricky Stephens, Cheryl Schram, Jason Hamilton, and Troy Smith

ABSENT: Aaron Moses, Donnie Beeson, and Nick Chesney

STAFF PRESENT:

- **Bernie Parker – City Manager**
- **Natanael Drambareanu – Director of Human Resources / Interim City Secretary**
- **Betty Freeman – Finance Manager**
- **Haden Farr – Assistant to the City Manager**
- **Don Martin – Public Works Director**
- **Charles Williams – Director of Finance**

CALLED TO ORDER: Board President R. Stephens called the meeting to order at 3:32 p.m.

1. **President's Remarks - None**
2. **Citizens Comments (Citizens allotted 3 minutes for comments) – None**
3. **Approve Meeting Minutes for February 15, 2022.**

Member J. Hamilton made a motion to accept the minutes from the February 15, 2022 meeting, seconded by Member C. Schram.

Motion passed unanimously 4-0-0.

4. **Approval of Financial Statement ending February 28, 2022.**

Betty Freeman presented the Economic Development Board (Type B) financial reports for February 2022.

Member C. Schram moved to approve the financial statements ending February 28, 2022, seconded by Member J. Hamilton.

Motion passed unanimously 4-0-0.

5. **Presentation on Type B Business Development Board.**

Bernie Parker presented to the board different information on how and on what projects the board can spend their money on.

6. **Discussion on hiring an outside company for the removal and installation of the city banners.**

Haden Farr presented the research to the board.

7. Discussion and take action to nominate and elect board officers to a one-year term ending March 2023.

Member J. Hamilton moved to continue with the same 3 officers (Ricky Stephens – President, Aaron Moses – Vice President, Cheryl Schram – Secretary / Treasurer), seconded by Member T. Smith.

Motion passed unanimously 4-0-0

8. Director's Report:

Bernie Parker gave an update on the EDC position and welcomed Troy Smith to the board.

9. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the City Council may convene into a closed, Executive Session in accordance with the following authority:

551.071 (consultation with the attorney)	551.072 (real property)	551.073 (prospective gifts)
551.074 (personnel matters)	551.076 (security matters)	551.087 (economic development)

Executive Session may be held, under these exceptions, at the end of the Regular Session, Workshop and/or Special Session, or at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting.

None

10. Reconvene into Open Session for possible action resulting from any item posted discussed in Executive Session.

None

11. Request for future agenda items.

Member C. Schram asked about the city doing an Easter event in the future.

12. Adjourned at 4:51 p.m.

Member C. Schram moved to adjourn, seconded by Member J. Hamilton.

Motion passed unanimously 4-0-0



Ricky Stephens, Board President



Bernie Parker, City Manager