



Notice of Meeting
Regular Meeting of the Keene City Council

Thursday, December 1, 2022

Lisa Parrish
Mayor

Ray Johnson
Place I

Thomas Gutwa
Place II

James Belz
Place III

Rob Foster
Ward I

Gwen Beeson
Ward II

Robert G. Cooper
Ward III

Notice is hereby given that a Regular Meeting of the City Council of the City of Keene will be held on Thursday, November 17, 2022, at 6:00 PM at the Keene City Hall, located at 1000 N Old Betsy Rd (FM 2280), Cleburne, Texas, in the City Council Chambers.

City Hall is wheelchair accessible. The entry ramp is at the front with entry at the front entrance to City Hall. Reasonable accommodations to furnish auxiliary aids or assistance to assist persons with special needs will be provided when seventy-two (72) hours advance notice is given. Please contact the City Secretary at 817-641-3336 ext. 105.

The City Council of the City of Keene, Texas, reserves the right to meet in a closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

Call to order and certification of quorum

Invocation & Pledge of Allegiance

1. Public Comments:

(Citizens are invited to speak on any topic; however, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to one of the following: Responding with a statement of specific factual information or reciting the City's existing policy on that Issue or Directing the person inquiring to visit with City Staff about the issue. (No council deliberation is permitted)

*Citizens are required to stand when speaking, state their name and address, and the comment time is limited to three (3) minutes. **The amount of time given to the public to speak may be changed at any time at the mayor's discretion.***

2. Mayor Comments:

3. Consideration of City Council Minutes dated November 17, 2022.

4. Discussion and take possible action to nominate and elect a Mayor Pro-Tem.

5. Discussion and take possible action regarding Resolution No. 2022-413 to add the appointed Mayor Pro-Tem as authorized signatory to all the City of Keene accounts at Pinnacle Bank.

6. City Manager Report

7. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the City Council may convene into a closed, Executive Session in accordance with the following authority:

551.071 (consultation with the attorney)	551.072 (real property)	551.073 (prospective gifts)
551.074 (personnel matters)	551.076 (security matters)	551.087 (economic development)

Executive Session may be held, under these exceptions, at the end of the Regular Session, Workshop, and/or Special Session, or at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting.

8. Reconvene into Open Session for possible action resulting from any item posted discussed in Executive Session.

9. Discussion and requests for future items on the agenda.

10. Adjourn

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of Keene, Texas is a true and correct copy of said Notice and that I posted a true and correct copy of the said notice on the official bulletin board of City Hall, a place convenient and readily accessible to the general public at all times, and that said notice was posted on or before 5:00 P.M., Wednesday, November 23, 2022.

By: 
Natanael Drambareanu, Interim City Secretary

Confirmation of Agenda removed by _____ at _____ a.m./p.m. on _____, 2022



**City Council
Agenda Item Report
December 1, 2022**

Contact - citysecretary@keenetx.com

Subject: Consideration of City Council Minutes dated November 17, 2022.

**MINUTES
of the
KEENE CITY COUNCIL**

THURSDAY, November 17, 2022

PRESENT: Mayor Gary Heinrich, Mayor Pro-Tem Gwen Beeson, Thomas Gutwa, Lisa Parrish and Robert Cooper, and Phillip Jackson.

ABSENT: Rob Foster.

CALL TO ORDER: The meeting was called to order at 6:00 p.m.

Invocation – Mayor Gary Heinrich

Pledge of Allegiance & Pledge to the Texas Flag – Council and Public

- 1. Public Comments:**
 - None.
- 2. Mayor Comments:**
 - None.
- 3. Consideration of City Council Minutes dated November 03, 2022.**
 - Councilmember Cooper made a motion to approve the City Council Minutes dated November 03, 2022. Councilmember Gutwa seconded the motion.
 - Motion Carried (5-0-0).
- 4. Discussion and take possible action on giving both, the City Manager and the Finance Director, authorization to execute the Forvis’s contractual letter of agreement to complete the 2022 FYE audit.**
 - Director of Finance Charles Williams provided an update on the audit process and asked council to authorize the use of Forvis for this budget year. Mr. Williams advised council that the city can go for bid proposals next budget year if they choose to do so.
 - Councilmember Parrish made a motion to approve giving both the City Manager and the Finance Director authorization to execute the Forvis’s contractual letter of agreement to complete the 2022 FYE. Councilmember Cooper seconded the motion.
 - Motion carried (5-0-0).
- 5. Discussion and take possible action regarding Resolution No. 2022-410 canvassing the November 8, 2022, City of Keene General Election.**
 - Interim City Secretary Natanael Drambareanu provided an update to the election results as well as the final numbers received from the Johnson County Election Office.
 - Councilmember Cooper made a motion to approve Resolution No. 2022-410 canvassing the November 8, 2022, City of Keene General Election. Councilmember Beeson seconded the motion.
 - Motion carried (5-0-0).

6. **Administer Oaths of Office for the following:**
 - Lisa Renea Parrish – Mayor
 - Gwendola Beeson – Ward II
 - Ray Charles Johnson – Place I
 - James Lawrence Belz – Place III.

7. **Discussion and take possible action to nominate and elect a Mayor Pro-Tem.**
 - Mayor Parrish moved to nominate Thomas Gutwa as Mayor Pro-Tem.
 - Councilmember Cooper made a motion to not elect Thomas Gutwa as Mayor Pro-Tem. Councilmember Beeson seconded the motion.
 - Motion passed (4-0-1).
 - Councilmember Beeson for
 - Councilmember Johnson for
 - Councilmember Cooper for
 - Councilmember Belz for
 - Councilmember Gutwa abstained.

 - City Manager Bernie Parker advised Mayor Parrish that the motion was to not elect Councilmember Gutwa as Mayor Pro-Tem and that there was a vacancy in that position. Mr. Parker explained the process of electing a Mayor Pro-Tem per the City of Keene charter. Mr. Parker advised that another nomination may be made by the Mayor, the item can be opened for discussion, or it can be continued to the next council meeting.
 - Mayor Parrish stated that she did not have a second person to nominate, and Mr. Parker advised that the item will be carried over to the next council meeting.

8. **Discussion and take possible action regarding Resolution No. 2022-411 to remove Gary Heinrich, and Gwen Beeson as authorized signatories to all the City of Keene accounts at Pinnacle Bank.**
 - Councilmember Cooper made a motion to approve Resolution No. 2022-411 to remove Gary Heinrich and Gwen Beeson as authorized signatories to all the City of Keene accounts at Pinnacle Bank. Councilmember Belz seconded the motion.
 - Motion passed (5-0-0).

9. **Discussion and take possible action regarding Resolution No. 2022-412 to add Lisa Parrish, and the appointed Mayor Pro-Tem as authorized signatories to all the City of Keene accounts at Pinnacle Bank.**
 - Councilmember Beeson made a motion to approve Resolution No. 2022-412 to add Lisa Parrish as authorized signatories to all the City of Keene accounts at Pinnacle Bank. Councilmember Gutwa seconded the motion.
 - Motion passed (5-0-0).

10. **Department Reports:**
 - Fire Department
 - Police Department
 - Finance Department

 - Staff did not present, and there were no questions for the departments.

11. **City Manager Report**
 - City Manager Bernie Parker spoke about the death in the community of a Keene ISD student and provided condolences on behalf of the city.
 - Mr. Parker spoke about the angel tree in the lobby of city hall.

12. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the City Council may convene into a closed, Executive Session in accordance with the following authority:

551.071 (consultation with the attorney)	551.072 (real property)	551.073 (prospective gifts)
551.074 (personnel matters)	551.076 (security matters)	551.087 (economic development)

- **No executive session was held.**

Executive Session may be held, under these exceptions, at the end of the Regular Session, Workshop and/or Special Session, or at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting.

13. Reconvene into Open Session for possible action resulting from any item posted and discussed in Executive Session.

14. Discussion and requests for future items on the agenda.

- **None.**

15. Meeting adjourned at 6:28 p.m.

By: _____

Lisa Parrish, Mayor

Attest: _____

Natanael Drambareanu, Interim City Secretary



**City Council
Agenda Item Report
December 1, 2022**

Contact - citysecretary@keenetx.com

Subject: Discussion and take possible action to nominate and elect a Mayor Pro-Tem.



**City Council
Agenda Item Report
December 1, 2022**

Contact - citysecretary@keenetx.com

Subject: Discussion and take possible action regarding Resolution No. 2022-413 to add the appointed Mayor Pro-Tem as authorized signatory to all the City of Keene accounts at Pinnacle Bank.

**A RESOLUTION OF THE CITY OF KEENE, TEXAS
RESOLUTION NO. 2022-413
A RESOLUTION CHANGING THE AUTHORIZED SIGNATORIES FOR
ALL ACCOUNTS WITH PINNACLE BANK FOR THE CITY OF KEENE, TEXAS**

WHEREAS, the resolution designated one or more "Authorized Signatories."

WHEREAS, the City of Keene now wishes to update and add the following persons currently on file as "Authorized Signatories."

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEENE, TEXAS, THAT:

The following officers, officials, or employees of the City of Keene are hereby added as designated "Authorized Signatories."

Add

Printed Name:

Title: Mayor Pro-Tem

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF KEENE ON THIS
1ST DAY OF DECEMBER, 2022.**

Lisa Parrish, Mayor

Attest:

Bernie Parker, City Manager