



## ELISA CARVER PARK RULES FOR RESERVING FACILITY

- Rental is NOT confirmed without the required paperwork and payment in full.
- Permit must be on site for inspection during your reserved date/time.
- Permit expires at 11:00 p.m.
- All vehicles or motorized transportation shall not be used inside the park area. (Excluding the parking lot)
- No loudspeakers: No person shall use mechanical loudspeakers or amplified music, sound, or voices unless authorized by the City.
  - *Per ordinance 95.220 (B) Intentionally or knowingly make unreasonable noise in a public place or to use electronic equipment, including electrical speakers, at a volume which emits sound beyond the person's immediate occupied park or recreational facility space or emit outside the municipal complex premise without the express written permission of the city;*
- No facility will be rented during times that city/community activities take precedence.
- The person, group or organization or entity reserving the use of the park facility shall be responsible for all damages to city property and for the cost of any park maintenance services or materials. This will include emergency or public safety services, police and fire, provided to, or dispatched to the park facility because of such persons, group or organization for improper or unlawful use of the park facility.
- Renter shall assume full responsibility and liability for all guests.
- Consumption of controlled substance, alcohol, use of tobacco products or gambling are prohibited. Renter will ensure guests abide by all rules. No

activity shall be engaged in that is a violation of existing State Law, Federal Law or Municipal Ordinance.

- Full payment of rental fees is required at the time of rental. A tentative reservation may be held for two days but is not guaranteed. If full payment is not received within two days of the hold, the facility will be released to rental to the public without further notice.
- No additional set-up or take-down time is allowed. Rental time includes set up, party time and clean up. Renter group has access to the facility only during the times stated in the contract.
- Facilities may not be rented on an on-going, consecutive basis. Only one rental per household is allowed.
- Renters will not charge admission, sell tickets, products, etc. (with the exception of the rented concession stand), or solicit donations with the consent of the City.

#### **DEPOSIT CANCELLATIONS AND REFUNDS**

- The City reserves the right to close a facility with or without notice in case of emergency or bad weather. Refund fees will be adjusted accordingly.
- The City reserves the right to cancel any event in which untrue/inaccurate information was provided or if the event is determined to be detrimental to the operation of the facility.
- Trash must be picked up, tied in bags and placed in appropriate trash bins. Loss of rental privileges and/or additional fees will be charged to the renter should trash removal policy not be followed.
- All cancellations must be made seven (7) days prior to scheduled reservation time for a full refund of rental fee. In the event of inclement weather, the City will try to reschedule for another date or a full refund will be given.

#### **CONCESSION STAND RENTAL**

- Must open concession stand 30 minutes before the event and close no later than 30 minutes after the event ends.
- Abide by all State and County Health standards
- Post a menu and prices of items you are offering
- Please be sure to provide the option of water and electrolyte beverages.

- Remove all trash at the end of each use. You must bring your own trash bags.
- No animals are allowed inside the concession stand.
- All product must be removed at the end of the event or product becomes property of the City.
- The City is not responsible for lost or damaged goods.

I have read and understand the above rules and concession stand policies.

\_\_\_\_\_  
Renter Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witnessed by (City Staff)

\_\_\_\_\_  
Date