

**MINUTES**  
**KEENE ECONOMIC DEVELOPMENT CORPORATION**  
**(Type B)**

**TUESDAY, JULY 21<sup>st</sup>, 2020**

**PRESENT: Ricky Stephens, Aaron Moses, Russ Ziegler, Nick Chesney, Donnie Beeson, Cheryl Schram and Jason Hamilton.**

**Also Present: Molly Martin-Economic Development Director, Diane Helms-City Secretary, Michael Boese-City Manager, and Charles Williams-Finance Director.**

**CALLED TO ORDER:** Board President Ricky Stephens called the meeting to order at 3:30 p.m.

**1. President's Remarks**

**None**

**2. Citizens Comments (Citizens allotted 3 minutes for comments)**

**None**

**3. Approve Meeting Minutes for June 16, 2020.**

**Member A. Moses made a motion to accept the minutes from the June 16th, 2020 meeting as written, seconded by Member N. Chesney. Motion passed unanimously 7-0.**

**4. Approval of Finance Statement ending June 2020.**

**Charles Williams- Finance Director, presented the Economic Development Board (Type B) financial report for June 2020.**

**Member C. Schram moved to approve the financial statement for June 2020, second by Member A. Moses. Motion passed unanimously 7-0.**

**5. Discussion and possible action regarding a quote from Don's Lawn Service to clean up shrubs/flower beds and replace ground cover at Hwy 67 Keene – Welcome Sign for the amount of \$4,749.00.**

**Member R. Zeiger made a motion to approve the quote from Don's Lawn Service to clean up shrubs/flower beds and replace ground cover at Hwy 67 – Welcome Sign for the amount of \$4,749.00, seconded by N. Cheney. Motion passed unanimously 7-0.**

6. *Discuss and possible action regarding pavilion bids for Elisa Carver Park.*

**Member A. Moses made a motion to approve the quote from Nucor in the amount of \$96,000. A. Moses amended the motion to not exceed \$100,000. Second by N. Chesney. Motion passed unanimously 7-0**

7. *Discussion and possible action to fund Drone Pilot School (\$299) and FAA Drone Certification Test fees (\$150) for Nathan Drambareanu. (total of \$449 divided between both boards at \$224.50 each).*

**Member C. Schram made a motion to approve funding for Drone Pilot School (\$229) and FAA Drone Certification Test fees (\$150) for Nathan Drambareanu (total of \$449 divided between both boards at \$224.50 each), second by Member D. Beeson. Motion passed unanimously 7-0.**

8. *Discussion and direction to staff regarding scheduling two board meetings per month.*

**The board discussed and agreed at this time there is no need for two standard meetings per month. The board members all agreed and is willing to call a special meeting if the need arises.**

9. *Director's Update*

*She has been reaching out to several gas stations, fast food franchises and commercial developers.*

*She would like to setup a budget workshop for August 4<sup>th</sup> or 5<sup>th</sup>.*

*Molly requested to vacate the plat for the EDC property on Wallen Ridge.*

10. *Request for future agenda items.*

**The board requested to bring the remaining two phases for finishing the shade sails over the playground to the next meeting for discussion and possible approval.**

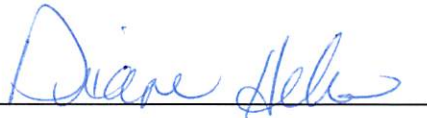
11. **Adjourn – 4:00 pm**

**Member D. Beeson made a motion to adjourn second by Member N. Chesney. Motion passed unanimously 7-0.**



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Ricky Stephens, Board President



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Diane Helms, City Secretary