

**MINUTES OF THE
KEENE ECONOMIC DEVELOPMENT CORPORATION**

Type B

TUESDAY JUNE 16TH, 2020

PRESENT: Ricky Stephens, Aaron Moses, Nick Chesney, Donnie Beeson and Cheryl Schram.

ABSENT: Russ Ziegler

City Staff Present: EDC Director-Molly Martin, City Secretary-Diane Helms, Asst to City Manager-Nathan Drambareanu and Finance Director-Charles Williams.

CALLED TO ORDER: Board President Stephens called the meeting to order at 3:30 p.m.

1. President's Remarks

Board President welcomed everyone to the meeting.

2. Citizens Comments (Citizens allotted 3 minutes for comments)

None

3. Approval of Meeting Minutes for May 19th, 2020.

Member C. Schram made a motion to accept the minutes from the May 19th, 2020 meeting as written, seconded by Member N. Chesney. Motion passed unanimously 5-0.

4. Approval of Financial Statement for May 2020.

Finance Director Charles Williams presented the Economic Business Board financial reports. He updated the board on the sales tax and expenses for May 2020.

Member N. Chesney, moved to approve the finance statements for May 2020, second by Member A. Moses. Motion passed unanimously 5-0.

5. Discussion and possible action to donate to the Keene Chamber for the 4th of July 2020 fireworks display.

Keene Chamber President Paul Gnadl asked the board to donate \$2,000 toward the firework show for the July 4th parade.

Member A. Moses made a motion to approve a donation of \$2000 to the Keene Chamber for the July 4th, 2020 fireworks display, seconded by Member N. Chesney. Motion passed unanimously 5-0

6. *Discussion and possible action regarding a quote provided by Don's Lawn Services to tear out weeds, spray, mow, clean up and maintain the landscaping on Highway 67 – Keene Welcome Sign.*

Molly presented a full maintenance quote from Don's Lawn Service to completely maintain and mow both sides of Highway 67 corridor. When the board was concerned about the high quote, Public Works Director Don Martin stated public works can continue mowing the grass which will lower the bid, but they are not able to maintain the flowerbeds and shrubs. The board asked Molly to acquire another bid from Don's Lawn Service for just the flower bed and shrub replacement and maintenance.

Member D. Beeson made a motion to table the quote provided by Don's Lawn Services to tear out weeds, spray, mow, clean up and maintain the landscaping on Highway 67 – Keene Welcome Sign. Asked Molly to get a specific bid on flowerbeds and shrubs only, seconded by Member C. Schram. Motion passed unanimously 5-0.

7. *Discussion, review and possible action to elect a new board member from the following candidates: Carl Wright, Danielle Bass and Jason Hamilton.*

Carl Wright asked to be removed from the candidate list. He accidentally put in his application for "B" board instead of "A".

Member C. Schram made a motion to appoint Jason Hamilton as the new member of the Economic Business Board. Member will be up for re-election on March 2022, seconded by Member N. Chesney. Motion passed unanimously 5-0.

This recommendation will be put on the City Council agenda on July 2nd for council's approval.

8. *Discussion regarding the pavilion at Elisa Carver Park.*

Molly address the board concerning that the original quote that we received was not for a hip roof. The quote did not match the picture. To ensure that the board is getting what they are asking for, Member D. Beeson and J. Belz are helping and collecting some bids. Member D. Beeson stated that the picture did not match up with the quote given, there was miscommunication. He asked for direction from the board on how they wanted the building to look, so that the bids would reflect that particular type of building: gabled or hipped ends.

More bids will be collected and presented at the next Type B meeting on July 21, 2020.

9. Director's Update

Molly is still working on gift cards for the Town Hall Estates. She has reached out to Jason Fautheree, so he is aware the gift certificates will be forth coming, and he is very appreciative.

Molly is working on advertising the vacant space in our two strip centers: Northside Center where Domino's is and the South end of FM 2280 where the dentist office is. She has made an advertising flyer and will be posting on social media and our website. She is also advertising available commercial land along Hwy 67.

She reminded everyone to like, share, and encourage your friends to like the EDC Facebook page.

10. Request for future agenda items.

None

11. Executive Session: Pursuant of the Open Meeting Act, Chapter 551, Texas Government Code, Section 551.071 (Consultation with attorney), 551.072 (real property), 551.073 (prospective gifts), 551074 (personnel matters), 551.076 (Security Matters), 551.087 (economic development). Executive Session may be held, under these exceptions, at the end of the Regular Session, Workshop and/or Special Session, or at any time during the meeting that a need arises for the Board to seek advice from the City Attorney as to the posted subject matter of this Meeting.

Executive Session began at 4:18 pm

a. Real Property

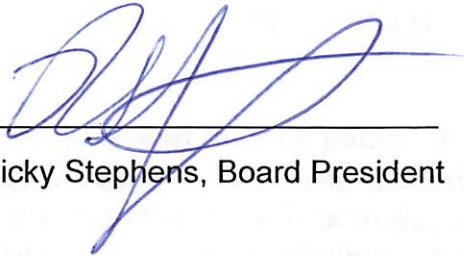
Executive Session reconvened at 4:40 pm

12. Reconvene into Open Session for possible action resulting from any item posted discussed in Executive Session


No Action Taken

13. Adjourn

***Member D. Beeson made a motion to adjourn, seconded by Member N. Chesney.
Motion passed unanimously 5-0.***



Ricky Stephens, Board President



Diane Helms, City Secretary