

**MINUTES OF THE  
KEENE ECONOMIC DEVELOPMENT CORPORATION  
WEDNESDAY, MAY 20, 2020**

**PRESENT:** *Samantha Gillin, David Bass, Cody Thornton, Don Beeson, Sr.*

**ABSENT:** *Charles Ferrier*

**CALLED TO ORDER:** *Board President Gillin called the meeting to order at 8:00 a.m.*

**Invocation and Pledge**

**1. President's Remarks**

***S. Gillin expressed that she was very thankful and happy to hear that the City of Keene had a low number of cases of COVID-19.***

***S. Gillin handed out the Keene Points of Interest & Attractions worksheet and expressed the need to publicize this information so we can inform our citizens and the surrounding towns/cities to draw people to Keene and its businesses.***

***S Gillin announced the resignation of Charles Ferrier from the board. Applications will be accepted for the vacancy. If anyone knows of anyone that would be interested, have them turn in an application.***

**2. Citizens Comments**

*Citizens Comments (Citizens allotted 3 minutes for comments)*

**None**

**3. Approve Meeting Minutes for February 19, 2020.**

***President S. Gillin noted that item No. 6 on the February 19, 2020 minutes needed to be corrected to reflect that the motion was made by D. Bass and seconded by D. Beeson Sr.***

***D. Bass moved to approve the minutes from February 06,2020 with the changes mentioned above, second by C. Thornton. Motion passed unanimously 3-0.***

4. *Approval of Financial Statement for February, March, & April 2020.*

**Finance Director Charles Williams presented the Type A financial reports. He updated the board on the current sales tax and projected the sales tax for the rest of the year to be a little higher. His suggestions were to be mindful of the budget when making decisions on agenda items. He commended Molly on being very frugal on her spending which is reflected in the April expenses.**

**D. Beeson, Sr. moved to approve the financial statements for February, March and April 2020, second by D. Bass. Motion passed unanimously 3-0.**

5. *Re-election of board member Samantha Gillin to a two-year term ending March 2022.*

**D. Bass moved to approve the re-election of board member S. Gillin to a two-year term ending March 2022, second by C. Thornton. Motion passed unanimously 3-0.**

6. *Nominate and elect board officers for a one-year term ending March 2021.*

- *President*
- *Vice President*
- *Treasurer*
- *Secretary*

**D. Bass made a motion to elect Samantha Gillin as EDC Board A President, second by D. Beeson Sr. Motion passes unanimously 3-0.**

**D. Bass made a motion to elect Don Beeson Sr, as EDC Board A Vice President, second by C. Thornton. Motion passes unanimously 3-0.**

**D. Beeson, Sr. made a motion to elect C. Thornton as EDC Board A Treasurer, second by D. Bass. Motion passes unanimously 3-0.**

**C. Thornton made a motion to elect D. Bass as EDC Board A Secretary second by D. Beeson Sr. Motion passes unanimously 3-0.**

7. *Discussion and possible action to approve resolution 2020-372 to add EDC Director Molly Martin as an authorized signer to EDC bank account at Pinnacle Bank.*

**D. Beeson, Sr. moved to approve resolution 2020-372 to add EDC Director Molly Martin as an authorized signer to EDC bank account at Pinnacle Bank, second by D. Bass. Motion passes unanimously 3-0.**

8. Discussion and possible action to approve repair work to the culvert at the entrance of Ulrich Barns on Melissa Drive. Totaling \$4200.

**Board asked if we could gather at least one more bid on the repair work to the culvert at the entrance of Ulrich Barns.**

**D. Bass. moved to approve repair work to the culvert at the entrance of Ulrich Barns on Melissa Drive with a cap of \$4200, second by C. Thornton. Motion passes unanimously 3-0.**

9. Discussion and Possible action to donate \$250 to the Old Betsy Flag Fund to replace flags.

**D. Beeson, Sr. moved to approve an increase of the donation to \$500, if needed, to the Old Betsy Flag Fund to replace flags, second by D. Bass. Motion passes unanimously 3-0.**

**The board had two volunteer businesses come forward to donate that money instead of taking it out of the Type A Fund.**

10. Discussion and possible action to create a budget line item for funding to assist businesses in Keene.

**D. Beeson, Sr. made a motion to Table this item until further information could be acquired, second by D. Bass. Motion passes unanimously 3-0.**

#### **11. Director's Update**

**Molly asked the board to like the Keene's EDC Facebook page. She has been posting help wanted ads for our local businesses and any other information that helps the community.**

**She recommended that the members and citizens go out and see the progress of the Bristol Oaks development.**

**Molly and Nathan have completed a couple of videos that she shared with the board members. One was a short video of Keene and what it offers and the second was an advertisement to pursue Tesla. She is putting these videos out on the website, social media sites as an advertisement push for the City of Keene. These videos are pulling in a lot of positive feedback for the city.**

***Molly also praised our citizens for shopping local and utilizing the businesses of Keene during this unprecedented time of COVID-19. This made a big impact on April's sales tax figures. Sales tax increased for the month of April compared to last month in March.***

***Molly is asking for a line item for reserves for anything that comes up for helping a business or purchasing land. She has made cuts to the budget to help save money.***

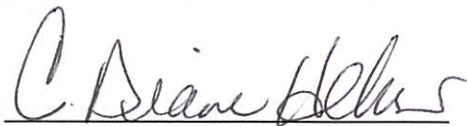
***12. Request for future agenda items.***

***None***

***13. Adjourn at 8:59 a.m.***



**Samantha Gillin, Board President**



**Carmella Diane Helms, City Secretary**