

**MINUTES OF THE
KEENE BUSINESS DEVELOPMENT CORPORATION
TUESDAY MAY 19, 2020**

PRESENT: Aaron Moses, Nick Chesney, Roy Robinson, Donnie Beeson, Cheryl Schram and Russ Ziegler.

ABSENT: Ricky Stephens

City Staff Present: Molly Martin, Diane Helms. Nathan Drambareanu, Michael Boese, Charles Williams and Cheryl McClain

CALLED TO ORDER: Board Vice President Aaron Moses called the meeting to order at 3:30 p.m.

Pledge

1. *President's Remarks*
None

2. *Citizens Comments (Citizens allotted 3 minutes for comments)*
None

3. *Approve Meeting Minutes for February 18, 2020.*

Member D. Beeson made a motion to accept the minutes from the February 18th, 2020 meeting as written, seconded by Member C. Schram. Motion passed unanimously. 6-0

4. *Approval of Financial Statement for February, March and April 2020.*

Finance Director Charles Williams presented the Economic Business Board (Type B) financial reports. He updated the board on the current sales tax and projected sales tax for the rest of the year would be a little higher. His suggestions were to be mindful of the budget when making decisions on agenda items. He commended Molly on being very frugal on her spending which is reflected in the April expenses.

Member D. Beeson moved to approve the financial statements for February, March and April 2020, second by Member R. Robinson. Motion passed unanimously 6-0.

5. *Re-election of board members Aaron Moses, Donnie Beeson & Roy Robinson to a two-year term ending March 2022.*

Member D. Beeson made a motion to re-elect Aaron Moses to a two-year term ending March 2022, seconded by Member C. Schram. Motion passed unanimously 6-0.

Member R. Robinson made a motion to re-elect Donnie Beeson to a two-year term ending March 2022, seconded by Member N. Chesney. Motion passed unanimously 6-0.

**Member R. Robinson notified the board he will be resigning as of this moment due to scheduling conflict with his upcoming personal projects.
Member C. Schram made a motion to accept Member R. Robinson's resignation, seconded by Member N. Chesney. Motion passed unanimously 6-0.**

6. Nominate and elect board officers for a one-year term ending March 2021.

- *President*
- *Vice President*
- *Treasurer*
- *Secretary*

Member D. Beeson made a motion to elect Ricky Stephens as EBD Board B President, second by Member N. Chesney. Motion passed unanimously 6-0.

Member D. Beeson made a motion to elect Aaron Moses, as EBD Board B Vice President, second by Member R. Ziegler. Motion passed unanimously 6-0.

Member D. Beeson made a motion to elect C. Schram as EBD Board B Treasurer, second by Member A. Moses. Motion passed unanimously 6-0.

Member D. Beeson made a motion to elect R. Ziegler as EBD Board B Secretary second by Member C. Schram. Motion passed unanimously 6-0.

7. Discussion and possible action to remove former pavilion bid from Carlos Perez due to inability to provide stamped engineer plans.

Member C. Schram made a motion to approve removal of former pavilion bid from Carlos Perez due to inability to provide stamped engineer plans, seconded by Member D. Beeson. Motion passed unanimously 6-0.

8. Discussion and possible action to award new pavilion bid.

Member D. Beeson made a motion to award a new pavilion bid to Benchmark Builders not to exceed \$90,000, seconded by Member N. Chesney. Motion passed 5-1. Member A. Moses opposed.

9. *Discussion and Possible action to approve resolution 2020-371 to add EDC Director Molly Martin as an authorized signer on the Economic Business Development bank account at Pinnacle Bank.*

Member D. Beeson made a motion to approve resolution 2020-371 to add EDC Director Molly Martin as an authorized signer on the Economic Business Development bank account at Pinnacle Bank, second by Member N Chesney. Motion passes unanimously 6-0.

10. *Discussion and possible action to renew the annual contract with Don's Lawn Service for maintenance of the Elisa Carver Park.*

Member D. Beeson made a motion to renew the annual contract with Don's Lawn Service for maintenance of the Elisa Carver Park, seconded by Member R. Ziegler. Motion passed unanimously 6-0.

11. *Discussion and possible action to donate \$250 to the Old Betsy Road Flag Fund to replace flags.*

Member D. Beeson made a motion to donate a higher amount of \$500 to the Old Betsy Road Flag Fund to replace flags, seconded by Member C. Schram. Motion passed unanimously 6-0.

12. *Discussion and possible action to purchase gift cards/certificates for front line local workers.*

Member C. Schram made a motion to purchase gift cards/certificates for front line local workers with the total to not exceed of \$1500, seconded by N. Chesney. Motion passed unanimously 6-0.

13. *Director's Update*

Molly asked the board to like the Keene's EDC Facebook page. She has been posting help wanted ads for our local businesses and any other information that helps the community.

She recommended that the members and citizens to go out and see the progress of the Bristol Oaks development.

Molly and Nathan have completed a couple of videos that she shared with the board members. One was a short video of Keene and what it offers and the second was an advertisement to pursue Tesla. She is putting these videos out

on the website, social media sites as an advertisement push for the City of Keene. These videos are pulling in a lot of positive feedback for the city.

Molly also praised our citizens for shopping local and utilizing the businesses of Keene during this unprecedented time of COVID-19. This made a big impact on April's sales tax figures. Sales tax increased for the month of April compared to last month in March.

14. Request for future agenda items.

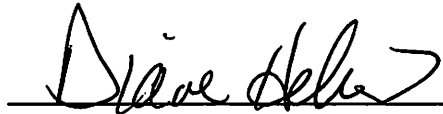
None

15. Adjourn at 4:34 p.m.

Stephens, Ricky

Digitally signed by Stephens, Ricky
DN: cn=Stephens, Ricky, o=Keene ISD,
ou, email=rstephens@keeneisd.org,
c=US
Date: 2020.06.23 09:59:56 -05'00'

Ricky Stephens, Board President



Carmella Diane Helms, City Secretary