

**MINUTES
OF THE
KEENE BUSINESS DEVELOPMENT CORPORATION**

TUESDAY, APRIL 16, 2019

PRESENT: Ricky Stephens, President, Donnie Beeson, Cheryl Schram, Nick Chesney and Roy Robinson

ABSENT: Russ Ziegler Aaron Moses

CALLED TO ORDER: Called the Regular meeting to order at 3:30 p.m.

1. President's announcements/public forum.

No announcement.

2. Treasurer's Report.

Cheryl Estes explained the treasurer's report line item by line item. Keene Business Development Board is on budget.

Roy Robinson stated that it looks like we are getting about \$18,000 per month.

Cheryl Estes stated yes.

Roy Robinson made a motion to accept the Treasurer's Report. Seconded by Donnie Beeson. The motion carried unanimously, 5-0-0.

3. Update on hiring an Economic Development Director.

Brian LaBorde stated that we have narrowed it down to two candidates. We would like to hold a meet and greet followed by a final interview.

4. Discussion and possible action regarding the Riva Keene Contract.

Kim Schwimmer with RKS Group explained the amendment to the contract. This will allow RKS Group to push back some of the deadlines. Ms. Schwimmer also gave the board an update on their progress.

Roy Robinson asked about the property and whether is from the west.

Kim Schwimmer stated yes.

Ricky Stephens made a motion to approve the amendments to the agreement pending City Attorney approval. Seconded by Roy Robinson. The motion carried 4-0-1. Donnie Beeson abstained.

5. Discussion and update regarding the Splash Pad.

Brian LaBorde handed out an agreement with Jacobs and Martin to put together a conceptual plan for the Board. Staff will bring conceptual plans and grant information to the next meeting.

Donnie Beeson asked if they will do the conceptual plan or the grant.

Brian LaBoarde stated both. They have a grant writer on staff. We will need to do a Town Hall meeting and Public Workshop.

Roy Robinson asked about a timeline for the meetings.

Brian LaBorde stated that the grant application would need to be submitted in the fall, so the meetings will need to take place during the summer. This will allow for public input.

Donnie Beeson would like to put some money into remodeling the current bathrooms and add additional free-standing bathrooms along with the pavilion and the splash pad. This of course if we get the grant. An overall Park Masterplan.

Brian LaBorde stated he would bring this back with additional information.

6. Approval of previous minutes.

Cheryl Schram made a motion to approve the minutes dated March 19, 2019 and April 3, 2019. Seconded by Roy Robinson. The motion carried unanimously, 5-0-0.

7. Consideration and approval of future agenda items.

Brian LaBorde stated that Council has requested that staff bring this forward to the Board regarding the Animal Control Officer and the Animal Shelter. Councilwoman Parrish is requesting assistance with the salary of the Animal Control Officer.

Ricky Stephens stated that they may be able to assist with the shelter but not sure if legally the board is able to help with payroll.

8. Adjournment.

Board adjourned at 4:00 p.m.



Ricky Stephens, President



Holly Owens, City Secretary, TRMC